

DEPARTMENT OF HEALTH SERVICES

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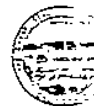
July 16, 1998

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TCM/MAA

PPL No. 98-014



To All County Medi-Cal Administrative Activities (MAA)/
Targeted Case Management (TCM) Coordinators and
Advisory Committee Members

**SUPERVISORS OF TARGETED CASE MANAGEMENT (TCM) CASE MANAGERS,
WHO ARE NOT THEMSELVES CASE MANAGERS, CLAIMING FOR MEDI-CAL
ADMINISTRATIVE ACTIVITIES (MAA)-RELATED PROGRAM PLANNING AND
POLICY DEVELOPMENT (PP&PD)**

The purpose of this transmittal is to notify all Local Governmental Agencies (LGAs) participating in the TCM and MAA programs of the revised policy regarding supervisors of TCM case managers, who are not themselves case managers, claiming for MAA-related PP&PD activities. This revised policy is effective July 1, 1998.

This has increasingly become an issue with the part-time claiming provision now available for PP&PD activities, in accordance with Policy and Procedure Letter (PPL) No. 97-012. This issue especially affects persons in positions, such as Nursing Supervisors, that have responsibility for PP&PD functions for their entire Health Department, as well as for the supervision of individuals in specific programs such as TCM. These MAA-related PP&PD activities will most likely be occurring regardless of whether the LGA provides TCM services. Listed below are a few examples of these MAA-related PP&PD activities:

1. Evaluating the need for and developing plans for additional childhood immunization sites.
2. Developing interagency agreements regarding the acceptance of Medi-Cal clients for prenatal care.
3. Analyzing Public Health Management Information System data and community information to determine Medi-Cal utilization and to identify gaps in non-TCM related Medi-Cal services.
4. Participating in the Community Clinic Coalition (Public Health, community-based clinics and other community organizations) to conduct strategic planning for the improved and expanded delivery of non-TCM related Medi-Cal services.
5. Developing protocols for the coordination of the delivery of Early Periodic Screening and Diagnostic Treatment services to increase Medi-Cal system capacity.

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Participating LGAs are hereby advised that supervisors of TCM case managers, who are not themselves TCM case managers, are allowed to time-survey MAA-related PP&PD activities. However, this time is only claimable when the PP&PD activities are not related to TCM. PP&PD activities that are related to TCM are to be time surveyed to TCM. Please note that TCM case managers are not allowed to time survey to MAA-related PP&PD activities.

To capture MAA-related PP&PD time for the supervisors of TCM case managers, we are in the process of revising the TCM time survey instrument and time survey instructions, and any other documents that this policy effects.

If you have any questions, please contact the Administrative Claiming Unit analyst assigned to your LGA.

Sincerely,



David Mitchell, Chief
Medi-Cal Benefits Branch

cc: See next page.

Medi-Cal Administrative Activities:	X
Targeted Case Management:	N/A
Policy Effective Date:	July 1, 1998
Policy Reference:	PPL No. 97-012

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